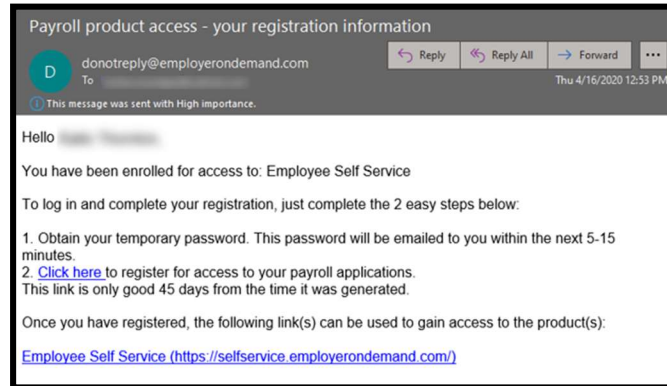


Welcome to Employer OnDemand - Employee Self Service

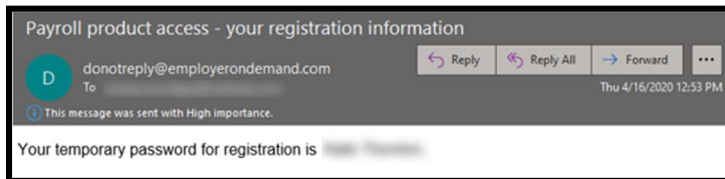
What is it? Employee Self Service (ESS) enables you to access you pay stubs via the web using a login and password.¹

Once you are on payroll, you will receive a registration link from Pacific Payroll Group (per request). Below is a step-by-step process of how to set up your account.

1. The first email will include your personal registration link and the email should look like the screenshot below:



2. The second email will include your temporary password:



3. Enter your temporary password:



4. Fill out the questionnaire – set up your username, password, and security questions then click “Finish.”

¹ If you have not received any e-mails, please check your junk/spam folders. If it is not on there, please let Pacific Payroll know so that we can send out another registration link.